

## **LINGNAN UNIVERSITY**

### **Advisory Board for History Department**

#### *Terms of reference*

##### **Role**

The role of an Advisory Board is to act as an interface between Government/industry/commerce/the community at large and the Department concerned of the University.

##### **Power and responsibilities**

An Advisory Board shall normally meet once a year to help plan and keep under review the following aspects of work including future developments:-

- (a) level and length of courses/programme(s) concerned in relation to local needs;
- (b) the relevance of the courses/programme(s) in relation to the local needs;
- (c) the prospects of local employment for graduates;
- (d) the adequacy of the equipment and other resources of the academic unit(s) to fulfil local needs;
- (e) the development of teaching and other activities carried out jointly by the academic unit(s) and the appropriate sector of the community;
- (f) investigation consultancy and other services given by the academic unit(s); and
- (g) keep under review the assistance which the community can give to further the objectives of the University in the subject concerned by way of practical training facilities, the provision of part -time teaching staff and equipment, the award of scholarships, student - fellowships, etc.

##### **Membership**

Chairperson : To be nominated by the Convener and appointed by the Senate

Convener : Department Head

Members : To be nominated by the Convener and appointed by the Senate

Secretary : To be appointed by the Convener

Observers and

Advisers : The Chairperson or the Convener may invite any persons to attend any meeting as observers or advisers.